



Application for a Minivan Home On Wheels, Summer 2020

MINIVAN NO-BUILD BUILD OVERVIEW – READ THIS FIRST

~~ Important Dates ~~

SW Oregon	Applications OPEN	Applications CLOSE	Build Dates	Eligible For
First Build	June 1, 2020	June 22, 2020 midnight	July 17 to July 31, 2020	1 st and 2 nd Build
Second Build	June 1, 2020	July 6, 2020 midnight	August 1 to August 15, 2020	2 nd Build Only

The successful recipient will demonstrate financial need, yet still show enough resources for fuel, insurance, and to maintain a minivan mechanically for travel and camping purposes, including enough monthly income to build a savings fund for unexpected mechanical emergencies. A yearly budget and supporting documents are required to apply. In the application, HOWA asks for contact information, an accounting of resources, a yearly budget, and a list of what the applicant might already own and could bring with them to contribute to their no-build build should they be selected.

If you are selected as a FINALIST, you will be contacted to have a phone interview with Suanne Carlson, Executive Director of Homes On Wheels Alliance.

If you are selected as a RECIPIENT, you will need to be in southwest Oregon for the Build. You will be part of the design and build team to make this vehicle a good fit for you.

During the two weeks of the Build, the recipient will camp with their mentor and HOWA staff, receive a minivan, sign their award letter, and complete a no-build build. A no-build build is a vehicle outfitted for camping with ready-made furnishings and a 100W foldable solar panel.

Each recipient will have an experienced nomad as their mentor for two weeks. The mentor and recipient will work together to do the no-build build. In addition, the mentor will help prepare the recipient for the mobile lifestyle. We want to make sure each new minivan home owner has a basic working knowledge of the rules for camping on public land, leave no trace principles, how to safely dispose of human waste, where to get water, how to find places to camp, and where to join a caravan (if available), etc.

When the build is complete, you will sign paperwork that includes an agreement that will establish an emergency escrow/savings account which you will deposit funds into each month. A lien will be put on the title at that time. After 3 years, HOWA will remove the lien and transfer the escrow/savings to you, less any withdrawals for repairs made to the minivan. Within the first 3 years of owning the minivan, should you stop living the mobile lifestyle or want to no longer camp out of the minivan, then the minivan shall be returned to HOWA to grant to another person in need of a home on wheels.

Applicants should be physically able to get in and out through the sliding doors of a minivan, be able to drive safely, carry insurance, have a valid driver's license, and camp without amenities.

So that applicants are aware of the limitations of the minivan's furnishings, and the lifestyle for which the minivan is designed, here are some details to consider:

- The cot has a 300lb weight limit for someone 6'6" or less tall.
- The 100W solar power system is for small electrical devices, such as a cell phone, wifi hotspot, led lights, tablet, laptop, etc.
 - IMPORTANT, the solar power system will not run a refrigerator, freezer, heater, air conditioner, microwave, blender, CPAP, electric pressure cooker, crock pot, electric blanket, gaming computer, hair dryer, curling iron, etc.
- Personal hygiene items include a 5-gallon bucket with a toilet lid and spray bottles for sponge baths.

Recipients are expected to provide their own clothing and consumables such as food, medications, paper products, cleaning products, etc. **Remember**, a minivan is truly mini. Don't stock up on these items, rather provide or buy only what you will use before you go shopping again. Also, carry items that can be used for more than one thing in order to save space; for example, get only one cleaning product for multiple uses.

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Dear Applicant,

Thank you for applying for a Minivan "home on wheels." In 2019, HOWA did build outs on a 2000 Ford Windstar, and a 2003 & a 2013 Dodge Grand Caravans. You are applying for a vehicle comparable to these. We encourage you to look at similar minivans in your local area so you have a good understanding of what they are like both inside and out.

**Here are the steps for the application process:**

Read over the application in order to familiarize yourself with the requirements,  
Gather the required documents and either scan them or take photos of each of them,  
Answer the questions in this application and complete the annual budget found at the end, and  
Email Suanne Carlson at [HomesOnWheelsAlliance@gmail.com](mailto:HomesOnWheelsAlliance@gmail.com) with all the required documents attached.  
Only applications emailed to [HomesOnWheelsAlliance@gmail.com](mailto:HomesOnWheelsAlliance@gmail.com) will be accepted.

The emailed application and all electronic documents are due no later than midnight June 22, 2020 for the 1st Build and midnight July 6, 2020 for the second Build.

**These are the items that are needed for a complete application.** Either scan them or take photos of them and attach the to the same email with this application. Incomplete applications will not be considered.

Valid driver's license,  
Proof of vehicle insurance, OR letter from Insurance Company that you qualify for vehicle insurance,      Latest  
bank statements from all your financial institutions,  
Your last Federal tax filing documents (for example, your 1040), **OR**  
If no 1040, then 2 letters from individuals that know of your need,  
And, your **annual/yearly** budget (Note: **Not** monthly) – see the Annual Budget Form at the end of this document.\*

\*When you complete the Annual Budget sheet, be sure that you show that your expenses use up all of your income. If your expenses are significantly less than your income, you will not qualify for a minivan.

Your name: \_\_\_\_\_ Email: \_\_\_\_\_

**Physical address** (no PO Box or Mail Forwarder) for driver's license and vehicle insurance:

Street: \_\_\_\_\_

City, State ZIP: \_\_\_\_\_

**Mailing address**, if different

Street or PO Box or Mail Box: \_\_\_\_\_

City, State ZIP: \_\_\_\_\_

Phone Number(s) \_\_\_\_\_

1. How many people will be sleeping and living in the minivan \_\_\_\_\_
2. If other people will be sleeping or living in the minivan, provide their documents and budget as well.
3. How many pets will be traveling with you \_\_\_\_ Dogs \_\_\_\_ Cats \_\_\_\_ Other
4. You will fit on a cot with a 300 lb weight limit, with 6'6" as the maximum height \_\_\_\_ yes \_\_\_\_ no
5. Do you have limited mobility that will affect using the minivan? \_\_\_\_ yes \_\_\_\_ no
6. Do you understand the limitations of a 100W solar power system. That it will power devices like small electronics and that the panel is not mounted on the roof? \_\_\_\_ yes \_\_\_\_ no
7. Do you have medical equipment that needs storage space or electricity to run? \_\_\_\_ yes \_\_\_\_ no  
If yes, what is the equipment? \_\_\_\_\_
8. Are you willing to sign a liability release form? \_\_\_\_ yes \_\_\_\_ no
9. Are you willing to sign an image release form and participate in videos for HOWA? \_\_\_\_ yes \_\_\_\_ no
10. Do you agree to allow HOWA to perform a background check on you? \_\_\_\_ yes \_\_\_\_ no
11. Are you available to be in Oregon during the last half of July, or first half of August to work with your mentor to furnish your minivan and get some training? \_\_\_\_ yes \_\_\_\_ no
12. Are you financially able to get to and camp in Oregon during July or August? \_\_\_\_ yes \_\_\_\_ no
13. Would you need something to live out of while camping in? (for example, a tent with a cot) \_\_\_\_ yes \_\_\_\_ no
14. Are you willing for HOWA to collect from you a mutually-agreed-upon amount each month for 3 years to hold for you in an escrow/savings account for minivan repairs? \_\_\_\_ yes \_\_\_\_ no
15. Total amount of debt (loans, credit cards, etc.) \$ \_\_\_\_\_
16. Total amount in savings (bank, retirement, etc.) \$ \_\_\_\_\_
17. Total other assets (land, house, business, vehicles) \$ \_\_\_\_\_
18. In what state would you be titling, registering, and insuring the minivan? \_\_\_\_\_
19. How will a minivan that is built into a home on wheels help you? \_\_\_\_\_

20. What skills, knowledge, experience and plans do you have that will make you successful as a nomad?

21. What additional information do you think HOWA should know about you and your situation to help us in our selection process?

Except for your clothing and consumables (food, toiletries, fuel, paper goods, cleaning items), we want to provide everything you need in a new home on wheels. However, if you have any of the following items that you would be able

to bring with you, please indicate on this list below. Your answers will not affect HOWA's decision to grant you a home on wheels, one way or the other. Check all that apply, as if you were selected to receive a minivan.

| <u>Need</u> | <u>Don't Need</u> | <u>Can Provide Myself</u> | <u>Item</u>                                                                |
|-------------|-------------------|---------------------------|----------------------------------------------------------------------------|
|             |                   |                           | Cot size bed                                                               |
|             |                   |                           | Mattress for a cot, comfortable                                            |
|             |                   |                           | Bed pillow                                                                 |
|             |                   |                           | Sheet set for cots                                                         |
|             |                   |                           | Blanket, twin or cot size                                                  |
|             |                   |                           | Comforter, twin or cot size                                                |
|             |                   |                           | Totes for storage under bed                                                |
|             |                   |                           | Wire shelving for back of minivan, under hatch, for kitchen area           |
|             |                   |                           | Small Table that folds compactly for storage, for outside cooking on stove |
|             |                   |                           | Butane (or duel fuel) Stove                                                |
|             |                   |                           | Small Cooler (about 16 Quarts)                                             |
|             |                   |                           | Water Bottle                                                               |
|             |                   |                           | Coffee/Tea Mug (unbreakable)                                               |
|             |                   |                           | Plate and bowl dinnerware (unbreakable)                                    |
|             |                   |                           | Kitchen hot pads, 1 or 2                                                   |
|             |                   |                           | Knife, fork and spoon cutlery, 1 or 2 sets                                 |
|             |                   |                           | Serving spoon and spatula                                                  |
|             |                   |                           | Sharp knife                                                                |
|             |                   |                           | Pot and small skillet                                                      |
|             |                   |                           | Small cutting Board                                                        |
|             |                   |                           | Small plastic wash basins, 2                                               |
|             |                   |                           | Kitchen Dish Towels, 1 or 2                                                |
|             |                   |                           | Spray Bottles, 16oz (2 or 3)                                               |
|             |                   |                           | Splatter/Wind guard for stove                                              |
|             |                   |                           | Wire shelving for passenger side of minivan, over wheel well, for storage  |
|             |                   |                           | Water Containers (1-2.5 gal each), 1 or 2                                  |
|             |                   |                           | Luci Light (solar powered LED light)                                       |
|             |                   |                           | Little Buddy Heater                                                        |
|             |                   |                           | 5 Gallon Bucket                                                            |
|             |                   |                           | Luggable Loo Snap-on Toilet Seat with Lid for 5-Gallon Bucket              |
|             |                   |                           | Flashlight                                                                 |
|             |                   |                           | Hatchet                                                                    |
|             |                   |                           | Folding Camp Shovel                                                        |
|             |                   |                           | Carbon Monoxide Detector                                                   |
|             |                   |                           | Portable Air Compressor                                                    |
|             |                   |                           | Fire Extinguishing Aerosol Spray                                           |
|             |                   |                           | 100W Foldable Solar Panel                                                  |
|             |                   |                           | Small Portable Solar Generator                                             |
|             |                   |                           | DC 12V to AC 110V Car Inverter                                             |
|             |                   |                           | Camp chair that folds compactly                                            |
|             |                   |                           | Reflectix or other window covering                                         |
|             |                   |                           | Car Seat Organizer                                                         |
|             |                   |                           | Small first aide kit                                                       |
|             |                   |                           | Sun screen for front windshield                                            |

# Application for Minivan in Pahrump, April 2020



| <b>Description –</b><br>All income should be gross amounts,<br>before taxes and deductions. | <b>Annual/Yearly Amount –</b><br>Fill in all amounts to the nearest dollar. If<br>doesn't apply, fill in a -0- (zero). |
|---------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| <b><u>INCOME</u></b>                                                                        | <b><u>ANNUAL AMOUNTS</u></b>                                                                                           |
| Gross Wages                                                                                 | \$                                                                                                                     |
| Gross Social Security                                                                       | \$                                                                                                                     |
| Gross Disability                                                                            | \$                                                                                                                     |
| Gross Pension                                                                               | \$                                                                                                                     |
| Gross Self Employed Income                                                                  | \$                                                                                                                     |
| Other Income                                                                                | \$                                                                                                                     |
| <b>TOTAL ANNUAL INCOME</b>                                                                  | <b>\$</b>                                                                                                              |
| <b><u>FIXED EXPENSES</u></b>                                                                | <b><u>ANNUAL AMOUNTS</u></b>                                                                                           |
| Cell Phone and Cell Data Service                                                            | \$                                                                                                                     |
| Vehicle Insurance                                                                           | \$                                                                                                                     |
| Vehicle Registration                                                                        | \$                                                                                                                     |
| Regular maintenance on vehicle (e.g., oil changes)                                          | \$                                                                                                                     |
| Health Insurance Premium                                                                    | \$                                                                                                                     |
| Co-Pay for Medical Appts/Tests                                                              | \$                                                                                                                     |
| Medication                                                                                  | \$                                                                                                                     |
| Dental Check-ups                                                                            | \$                                                                                                                     |
| Loan, Credit Card or other Debt Payments                                                    | \$                                                                                                                     |
| Rent or Mortgage                                                                            | \$                                                                                                                     |
| Other Fixed Expenses                                                                        | \$                                                                                                                     |
| <b><u>VARIABLE EXPENSES</u></b>                                                             |                                                                                                                        |
| Vehicle Fuel                                                                                | \$                                                                                                                     |
| Utilities                                                                                   | \$                                                                                                                     |
| Food                                                                                        | \$                                                                                                                     |
| Eating Out                                                                                  | \$                                                                                                                     |
| Entertainment                                                                               | \$                                                                                                                     |
| Health/Beauty                                                                               | \$                                                                                                                     |
| Clothing and Laundry                                                                        | \$                                                                                                                     |
| Public Transportation                                                                       | \$                                                                                                                     |
| Savings                                                                                     | \$                                                                                                                     |
| Other Variable Expenses                                                                     | \$                                                                                                                     |
| <b><u>ONE-TIME EXPENSES</u></b>                                                             |                                                                                                                        |
| New Tires, Cell Phone, Electronics                                                          | \$                                                                                                                     |
| Major Medical/Dental                                                                        | \$                                                                                                                     |
| Other One-Time Expenses                                                                     | \$                                                                                                                     |
| <b>TOTAL ANNUAL EXPENSES</b>                                                                | <b>\$</b>                                                                                                              |

**Important: If awarded a minivan, you will incur additional one-time costs for title transfer, registration, and insurance. Be prepared. Research and estimate actual costs for these items for your state of residence.**

**Double check that your expenses use up all of your income.**