



## Application for a Minivan Home On Wheels, Fall 2021

### **MINIVAN BUILD OVERVIEW – READ THIS FIRST**

*~~ Important Dates ~~*

Pahrump, NV	Applications OPEN	Applications CLOSE	Build Dates	Minivan Options
First Build	Aug 18, 2021	Sept 16, 2021 midnight	Oct 3-16, 2021	Chevrolet
Second Build	Aug 18, 2021	Sept 30, 2021 midnight	Oct 17-30, 2021	Ford ~OR~ Honda

The successful recipient will demonstrate financial need, yet still show enough resources for fuel, insurance, and to maintain a minivan mechanically for travel and camping purposes, including enough monthly income to build a savings fund for unexpected mechanical emergencies. A yearly budget and supporting documents are required to apply. In the application, HOWA asks for contact information, an accounting of resources, a yearly budget, and a list of what the applicant might already own and could bring with them to contribute to their build should they be selected.

**If you are selected as a FINALIST**, you will be contacted to have a phone interview with Suanne Carlson, Executive Director of Homes On Wheels Alliance.

**If you are selected as a RECIPIENT**, you will need to be in Pahrump, Nevada for the Build. You will be part of the design and build team to make this vehicle a good fit for you.

**During the two weeks of the Build**, the recipient will camp with their mentor, receive a minivan, sign their award letter, and complete a Build. A Build is a vehicle outfitted for camping with ready-made furnishings and a 100W foldable solar panel.

Each recipient will have an experienced nomad as their mentor for two weeks. The mentor and recipient will work together to do the Build. In addition, the mentor will help prepare the recipient for the mobile lifestyle. We want to make sure each new minivan home owner has a basic working knowledge of the rules for camping on public land, leave no trace principles, how to safely dispose of human waste, where to get water, how to find places to camp, and where to join a Caravan (if available), etc.

**When the Build is complete**, you will sign paperwork that includes an agreement that will establish an emergency escrow/savings account which you will deposit funds into each month. A lien will be put on the title at that time. After 3 years, HOWA will remove the lien and transfer the escrow/savings to you, less any withdrawals for repairs made to the minivan. Within the first 3 years of owning the minivan, should you stop living the mobile lifestyle or want to no longer camp out of the minivan, then the minivan shall be returned to HOWA to grant to another person in need of a home on wheels.

Applicants should be physically able to get in and out through the sliding doors of a minivan, be able to drive safely, carry insurance, have a valid driver's license, and camp without amenities.

So that applicants are aware of the limitations of the minivan's furnishings, and the lifestyle for which the minivan is designed, here are some details to consider:

- The cot has a 300lb weight limit for someone 6'6" or less tall.
- The 100W solar power system in the Astro is for small electrical devices, such as a cell phone, wifi hotspot, led lights, tablet, laptop, etc.
  - IMPORTANT, the 100W solar power system will not run a refrigerator, freezer, heater, air conditioner, microwave, blender, CPAP, electric pressure cooker, crock pot, electric blanket, gaming computer, hair dryer, curling iron, etc.
- The 200W solar power system in the Windstar and Odyssey will run a small 12v compressor refrigerator (not included) and CPAP (not included), if enough battery storage and sunlight. It will not run a 110v refrigerator/ freezer, heater, air conditioner, microwave, crock pot, gaming computer, hair dryer, curling iron, etc.
- Personal hygiene items include a 5-gallon bucket with a toilet lid and spray bottles for sponge baths.

Recipients are expected to provide their own clothing and consumables such as food, medications, paper products, cleaning products, etc. **Remember**, a minivan is truly mini. Don't stock up on these items, rather provide or buy only what you will use before you go shopping again. Also, carry items that can be used for more than one thing in order to save space; for example, get only one cleaning product for multiple uses.

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Dear Applicant,

Thank you for applying for a Minivan "home on wheels. HOWA has completed build outs on Hondas, Fords, Dodges, and Toyota minivans between the years 1999 and 2006. You are applying for one of these vehicles: 1999 Chevrolet Astro with a Fiberine high top with 105K miles; 2000 Ford Windstar with 103K miles, or 2003 Honda Odyssey with 170K miles. We encourage you to look at similar minivans in your local area, so you have a good understanding of what they are like both inside and out.

**Here are the steps for the application process:**

1. Read over the application in order to familiarize yourself with the requirements,
2. Gather the required documents and either scan them or take photos of each of them,
3. Answer the questions in this application and complete the annual budget found at the end, and
4. Email Suanne Carlson at [HomesOnWheelsAlliance@gmail.com](mailto:HomesOnWheelsAlliance@gmail.com) with all the required documents attached.
5. Only applications emailed to [HomesOnWheelsAlliance@gmail.com](mailto:HomesOnWheelsAlliance@gmail.com) will be accepted.
6. The emailed application and all electronic documents are due no later than midnight September 16, 2021 for Chevrolet Astro, and midnight September 30, 2021 for the Ford Windstar or Honda Odyssey.

**These are the items that are needed for a complete application.** Either scan them or take photos of them and attach the to the same email with this application. Incomplete applications will not be considered.

1. Valid driver's license,
2. Proof of vehicle insurance, OR letter from Insurance Company that you qualify for vehicle insurance,
3. Latest bank statements from all your financial institutions,
4. Your last Federal tax filing documents (for example, your 1040), **OR**  
If no 1040, then 2 letters from individuals that know of your need,
5. And, your annual/yearly budget (Note: Not monthly) – see the Annual Budget Form at the end of this document.\*

\*When you complete the Annual Budget sheet, be sure that you show that your expenses use up all of your income. If your expenses are significantly less than your income, you will not qualify for a minivan.

Your name: \_\_\_\_\_ Email: \_\_\_\_\_

**Note: All communication with HOWA is by email.**

**Physical address** (no PO Box or Mail Forwarder) for driver's license and vehicle insurance:

Street: \_\_\_\_\_

City, State ZIP: \_\_\_\_\_

**Mailing address**, if different

Street or PO Box or Mail Box: \_\_\_\_\_

City, State ZIP: \_\_\_\_\_

Phone Number(s) \_\_\_\_\_

Indicate your preferred Dates & Minivan. Number your most desired dates/minivan to least desired dates/minivan by putting a "1," "2," and "3" in the far left box. "1" = most desired. If you don't want a particular set of dates/minivan, leave the box blank.

| <u>Preferred Order</u> | <u>Build Dates</u>                | <u>Vehicle &amp; Mileage</u>          | <u>Notes</u>                                                                                                                                                                                                                                      |
|------------------------|-----------------------------------|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                        | October 3 – 16<br>In Pahrump, NV  | 1999 Chevrolet Astro<br>105,000 miles | <ul style="list-style-type: none"><li>• Passenger van with windows (not a cargo van).</li><li>• Fiberine 16" high top.</li><li>• GoSun Kitchen -- table with 60W solar panel, solar oven, 12v cooler, &amp; a 144w small battery brick.</li></ul> |
|                        | October 17 – 30<br>In Pahrump, NV | 2000 Ford Windstar<br>103,000 miles   | <ul style="list-style-type: none"><li>• Returned from a previous Recipient due to safety concerns from a medical condition.</li><li>• Comes with a solar power system with 100 Ah Battery, &amp; 200W of roof-mounted panels.</li></ul>           |
|                        | October 17 – 30<br>In Pahrump, NV | 2003 Honda Odyssey<br>170,000 miles   | <ul style="list-style-type: none"><li>• Returned from a previous Recipient after getting a full-size van.</li><li>• Comes with a solar power system with 100 Ah Battery, and 200W of roof-mounted panels.</li></ul>                               |

**Tell us more about you:**

1. How many people will be sleeping and living in the minivan?

**If other people will be sleeping or living in the minivan, provide their documents and budget as well.**

2. How many pets will be traveling with you?                      Dogs                      Cats                      Other

3. Do you fit on a cot with a 300 lb weight limit, with 6'6" as the maximum height                      YES                      NO

4. Do you have limited mobility that will affect camping in the minivan?                      YES                      NO

5. Do you understand the limitations of a 100-200W solar power system.                      YES                      NO  
The Windstar & Odyssey's solar panels are roof mounted. The Astro will have a portable/folding panel.

6. Do you have medical equipment that needs storage space or electricity to run?                      YES                      NO  
If yes, what is the equipment? (heating pads, CPAP, etc)

7. Are you willing to sign a liability release form?                      YES                      NO

8. Are you willing to sign an image release form and participate in videos for HOWA?                      YES                      NO

9. Do you agree to allow HOWA to perform a background check on you?                      YES                      NO

10. Are you available to be in Pahrump in October 2021 to work with your mentor to furnish to work with your mentor to furnish your minivan and get some training?                      YES                      NO

11. Are you financially able to get to and camp in Pahrump during October 2021?                      YES                      NO

12. Would you need something to live out of while camping? (ie. a tent with a cot)                      YES                      NO

13. Are you willing for HOWA to collect from you a mutually-agreed-upon amount each month for 3 years to hold for you in an escrow/savings account for minivan repairs?                      YES                      NO

14. Total amount of debt (loans, credit cards, etc.)

15. Total amount in savings (bank, retirement, etc.)

16. Total other assets (land, house, business, vehicles)

17. In what state would you be titling, registering, and insuring the minivan?

18. How will a minivan that is built into a home on wheels help you?

19. What additional information do you think HOWA should know about you and your situation to help us in our selection process?

**Outfitting the Minivan**

Except for your clothing and consumables (food, toiletries, fuel, paper goods, cleaning items), we want to provide everything you need in a new home on wheels. However, if you have any of the following items that you would be able to bring with you, please indicate on this list below.

Your answers will not affect HOWA's decision to grant you a home on wheels, one way or the other. Check all that apply, as if you were selected to receive a minivan.

Please review the list on the next page to let us know what you will need, what you will bring with you and what you won't use.

Check all that apply, as if you were selected to receive a minivan.

| Need | Won't Use | Can Provide Myself | Item                                                                       |
|------|-----------|--------------------|----------------------------------------------------------------------------|
|      |           |                    | Cot size bed                                                               |
|      |           |                    | Mattress for a cot, comfortable                                            |
|      |           |                    | Bed pillow                                                                 |
|      |           |                    | Sheet set for cots                                                         |
|      |           |                    | Blanket, twin or cot size                                                  |
|      |           |                    | Comforter, twin or cot size                                                |
|      |           |                    | Totes for storage under bed                                                |
|      |           |                    | Wire shelving for back of minivan, under hatch, for kitchen area           |
|      |           |                    | Small Table that folds compactly for storage, for outside cooking on stove |
|      |           |                    | Butane (or dual fuel) Stove                                                |
|      |           |                    | Small Cooler (about 16 Quarts)                                             |
|      |           |                    | Water Bottle                                                               |
|      |           |                    | Coffee/Tea Mug (unbreakable)                                               |
|      |           |                    | Plate and bowl dinnerware (unbreakable)                                    |
|      |           |                    | Kitchen hot pads, 1 or 2                                                   |
|      |           |                    | Knife, fork and spoon cutlery, 1 or 2 sets                                 |
|      |           |                    | Serving spoon and spatula                                                  |
|      |           |                    | Sharp knife                                                                |
|      |           |                    | Pot and small skillet                                                      |
|      |           |                    | Small cutting Board                                                        |
|      |           |                    | Small plastic wash basins, 2                                               |
|      |           |                    | Kitchen Dish Towels, 1 or 2                                                |
|      |           |                    | Spray Bottles, 16oz (2 or 3)                                               |
|      |           |                    | Splatter/Wind guard for stove                                              |
|      |           |                    | Wire shelving for passenger side of minivan, over wheel well, for storage  |
|      |           |                    | Water Containers (1-2.5 gal each), 1 or 2                                  |
|      |           |                    | Luci Light (solar powered LED light)                                       |
|      |           |                    | Little Buddy Heater                                                        |
|      |           |                    | 5 Gallon Bucket                                                            |
|      |           |                    | Luggable Loo Snap-on Toilet Seat with Lid for 5-Gallon Bucket              |
|      |           |                    | Flashlight                                                                 |
|      |           |                    | Hatchet                                                                    |
|      |           |                    | Folding Camp Shovel                                                        |
|      |           |                    | Carbon Monoxide Detector                                                   |
|      |           |                    | Portable Air Compressor                                                    |
|      |           |                    | Fire Extinguishing Aerosol Spray                                           |
|      |           |                    | 100W Foldable Solar Panel                                                  |
|      |           |                    | Small Portable Solar Generator                                             |
|      |           |                    | DC 12V to AC 110V Car Inverter                                             |
|      |           |                    | Camp chair that folds compactly                                            |
|      |           |                    | Reflectix or other window covering                                         |
|      |           |                    | Car Seat Organizer                                                         |
|      |           |                    | Small first aide kit                                                       |
|      |           |                    | Sun screen for front windshield                                            |

**Application for Minivan in Pahrump, April 2021**



| <b>Description –</b><br>All income should be gross amounts,<br>before taxes and deductions. | <b>Annual/Yearly Amount –</b><br>Fill in all amounts to the nearest dollar. If<br>doesn't apply, fill in a -0- (zero). |
|---------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| <b><u>INCOME</u></b>                                                                        | <b><u>ANNUAL AMOUNTS</u></b>                                                                                           |
| Gross Wages                                                                                 | \$                                                                                                                     |
| Gross Social Security                                                                       | \$                                                                                                                     |
| Gross Disability                                                                            | \$                                                                                                                     |
| Gross Pension                                                                               | \$                                                                                                                     |
| Gross Self Employed Income                                                                  | \$                                                                                                                     |
| Other Income                                                                                | \$                                                                                                                     |
| <b>TOTAL ANNUAL INCOME</b>                                                                  | <b>\$</b>                                                                                                              |
| <b><u>FIXED EXPENSES</u></b>                                                                | <b><u>ANNUAL AMOUNTS</u></b>                                                                                           |
| Cell Phone and Cell Data Service                                                            | \$                                                                                                                     |
| Vehicle Insurance                                                                           | \$                                                                                                                     |
| Vehicle Registration                                                                        | \$                                                                                                                     |
| Regular maintenance on vehicle (e.g., oil changes)                                          | \$                                                                                                                     |
| Health Insurance Premium                                                                    | \$                                                                                                                     |
| Co-Pay for Medical Appts/Tests                                                              | \$                                                                                                                     |
| Medication                                                                                  | \$                                                                                                                     |
| Dental Check-ups                                                                            | \$                                                                                                                     |
| Loan, Credit Card or other Debt Payments                                                    | \$                                                                                                                     |
| Rent or Mortgage                                                                            | \$                                                                                                                     |
| Other Fixed Expenses                                                                        | \$                                                                                                                     |
| <b><u>VARIABLE EXPENSES</u></b>                                                             |                                                                                                                        |
| Vehicle Fuel                                                                                | \$                                                                                                                     |
| Utilities                                                                                   | \$                                                                                                                     |
| Food                                                                                        | \$                                                                                                                     |
| Eating Out                                                                                  | \$                                                                                                                     |
| Entertainment                                                                               | \$                                                                                                                     |
| Health/Beauty                                                                               | \$                                                                                                                     |
| Clothing and Laundry                                                                        | \$                                                                                                                     |
| Public Transportation                                                                       | \$                                                                                                                     |
| Savings                                                                                     | \$                                                                                                                     |
| Other Variable Expenses                                                                     | \$                                                                                                                     |
| <b><u>ONE-TIME EXPENSES</u></b>                                                             |                                                                                                                        |
| New Tires, Cell Phone, Electronics                                                          | \$                                                                                                                     |
| Major Medical/Dental                                                                        | \$                                                                                                                     |
| Other One-Time Expenses                                                                     | \$                                                                                                                     |
| <b>TOTAL ANNUAL EXPENSES</b>                                                                | <b>\$</b>                                                                                                              |

***Important: If awarded a minivan, you will incur additional one-time costs for title transfer, registration, and insurance. Be prepared. Research and estimate actual costs for these items for your state of residence.***

***Double check that your expenses use up all of your income.***